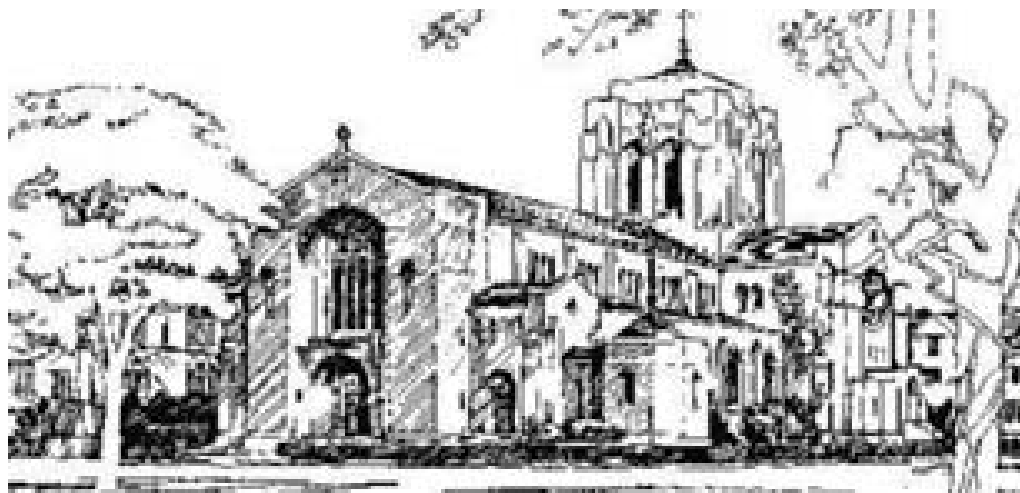


# *Our Lady Queen of Martyrs*



Rev. Msgr. Joseph A. Funaro — PASTOR

# PARISH Pastoral PLAN

AND PICTORIAL HISTORY OF OUR PARISH  
DECEMBER 2007



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PARISH PASTORAL PLAN  
**Cover Letter**

November 30, 2007

**Most Rev. Bishop Frank J. Caggiano**  
**VICAR FOR EVANGELIZATION and PASTORAL LIFE**  
**Office of Pastoral Planning**  
**Immaculate Conception Center**  
**7200 Douglaston Parkway**  
**Douglaston, NY 11362**

Your Excellency:

I'm pleased to present the Parish Pastoral Plan for Our Lady Queen of Martyrs in Forest Hills.

The plan is the product of an unprecedented collaborative effort between the laity, clergy and staff of the parish, and represents an extraordinary outpouring of planning, perseverance and prayer. Clearly, the Holy Spirit was at work! The results, I believe, speak for themselves: every one of the seven aspects of a vibrant parish life are addressed, three goals are outlined and a dozen objectives are detailed and explained. We are also including, for added background and reference, supporting material (in the appendices) which explains how this plan was devised, with detailed information about our parish history, the phenomenally successful parish assembly we held this fall, and the feedback we received from parish surveys. Additionally, we have included the program for the assembly and articles on its results that were subsequently published in the parish bulletin.

It's been a remarkable and inspiring process for all of us. At the parish assembly, nearly two hundred fifty people gathered to pray, brainstorm and deliberate. As I watched them come forward to speak from their hearts about their hopes for the future, I was reminded of the ninety years of history that had brought us to that point. As I told the people at the conclusion, I know that all the other pastors who built this parish, and all the people who filled its pews and made it what it is today, would have been amazed and in awe. Their dream was being fulfilled, in ways they would never have imagined.

So, we are "putting out into the deep" with great confidence and joy. With Mary as our patroness and protector, we look forward to the next part of our journey, guided by God's grace, enlivened by His Spirit, and buoyed by the boundless love of His son.

On behalf of all the faithful at Our Lady Queen of Martyrs, I offer our prayerful support to you and Bishop DiMarzio as we work together to shape the future of the Diocese of Brooklyn.

Love in Christ,



Joseph A. Funaro  
November 30  
Feast of St. Andrew the Apostle

PARISH PASTORAL PLAN

## Table of Contents

<b>Section A: Parish Mission Statement</b>	<b>4</b>
Parish and Cluster Submission Date Mission Statement	
<b>Section B: Executive Summary Of The Parish Pastoral Plan</b>	<b>5</b>
Essential Element of Parish Life Goals and Objectives Element Review Sheet	
<b>Section C: Parish Goals and Objectives</b>	<b>8</b>
1. To Become A Welcoming Community Serving The Needs Of The Faithful 2. To Build A Formational Community Centered On The Holy Eucharist and God's Word 3. To Be A Gifted Community Centered On The Mission To Bring Christ To The World	
<b>Section D: Final Review And Signature Sheet</b>	<b>20</b>

## Appendices

<b>Appendix A: Pastoral Planning And Communications Strategy</b>	
Selected documents featuring the approach and strategy to: Stewardship and Service Worship, Word, Community, Service, Leadership, Stewardship and Evangelization	
<b>Appendix B: Parish Consultation</b>	
Detailed documentation supporting the mission statement, goals and objectives including: Parish Assembly Program Major Themes and Transcripts Post-assembly Communications	
<b>Appendix C: Pictorial Series on 90 Years of Parish History</b>	
A historical account of the growth of the parish over nine decades: Part 1: 1912 to 1919—The Beginning Part 2: 1928 to 1929—The Birth of Our School Part 3: 1936 to 1939—The Birth of Our Church Part 4: 1940 to 1958—Our Parish Thrives Part 5: 1958 to 1990—Traditions Take Hold Part 6: 1990 to 2000—Transformation Part 7: 2000 to 2004—Recovery Part 8: 2004 to 2007—Achievement	

PARISH PASTORAL PLAN

## Section A: Parish Mission Statement

### Parish and Cluster:

The following is the Pastoral Plan for Our Lady Queen of Martyrs Parish in Cluster 5 North in the Diocese of Brooklyn and Queens.

### Date of Submission:

It is submitted to the Bishop for his review and approval on December , 2007

### Mission Statement:

**Our Lady Queen of Martyrs Parish is a vibrant Catholic Faith Community in Forest Hills, New York. We are one parish family seeking to be the welcoming and warm presence of Jesus Christ to the diverse peoples of the area.**

**Our parish life is centered on celebrating the Holy Eucharist, proclaiming and teaching God's Word, faith formation through our school and religious education programs, and ministering to and serving the pastoral needs of the faithful.**

**In thanksgiving to God for all that has been, for all that we are and for all that we will be, we support vocations and lay leadership development, strengthening stewardship, and fulfilling the mission of the New Evangelization to bring Christ into the world.**

PARISH PASTORAL PLAN

## Section B: Executive Summary Of The Parish Pastoral Plan

Parish Name: Our Lady Queen of Martyrs Cluster#: 5 North

### Essential Elements of Parish Life

Essential Elements of Parish Life	Addressed by Goals	Not addressed by Goals, But Reviewed
Worship	1, 2	N/A
Word	2	N/A
Community	1, 2, 3	N/A
Service	1, 2, 3	N/A
Leadership	3	N/A
Stewardship	3	N/A
Evangelization	3	N/A

### Goals and Objectives

#### Goal #1:

To Become A Welcoming Community Serving The Needs Of The Faithful

#### Essential Elements:

Community, Worship and Service

**Objective:** Establish a hospitality program/welcoming committee to initiate greeting people arriving for Mass, host refreshments after Sunday liturgies, and supervise “Get to Know You” activities at parish social events to foster a welcoming parish environment.

**Objective:** Create opportunities to welcome our youth and train a youth committee whose mission would be to broaden and enhance our present youth ministry and encourage greater youth participation in Sunday liturgies and volunteering to serve in pastoral care.

**Objective:** Invite partnership with the cluster and diocese in scheduling and hosting periodic multilingual or bilingual Masses to welcome the diverse people living in our parish and region, as well as Masses targeted to specific groups (families, couples/renewal of vows, teens).

**Objective:** Expand and refine the parish website to offer a “Welcome Page” and “Online Parish Registration” along with ways to invite new parishioners to request/schedule follow-up contact regarding prayer requests or support (i.e. spiritual counseling, bereavement).

PARISH PASTORAL PLAN

## Section B: Executive Summary (Continued)

### Goal #2:

**To Build A Formational Community Centered On The Holy Eucharist and God's Word**

#### Essential Elements:

##### Worship, Word, Community and Service

**Objective:** Examine ways to expand the Liturgy of the Word, Religious Education and Bible Studies to include faith formation, enrichment and opportunities for the catechesis of all parishioners.

**Objective:** Recruit and train lay-led parish teams charged with sacramental preparation (i.e., baptisms, weddings), youth faith formation, adult faith enrichment and marriage enrichment and support

**Objective:** Determine the feasibility of expanding financial support for Catholic education through an OLQM School Alumni program.

**Objective:** Update the parish website with catechetical information, homilies and more relevant content about the Catholic faith, involvement in Christian service, and examine ways to make it family-friendly and particularly appealing to the young.

### Goal #3:

**To Be A Gifted Community Centered On The Mission To Bring Christ To The World**

#### Essential Elements:

##### Leadership, Stewardship and Evangelization

**Objective:** Actively partner with our cluster and diocese in supporting vocations to the priesthood and religious life; and examine ways to support and affirm our clergy.

**Objective:** Expand recruiting and lay leadership development efforts (lectors, Extraordinary Ministers of Holy Communion, Ministers of Hospitality, catechists, choir) and provide opportunities for prayer, reflection and faith sharing during Advent and Lent.

**Objective:** Explore the feasibility/interest for a program (such as "Landings") devoted to welcoming back inactive or lapsed Catholics.

**Objective:** Establish an annual inter-faith event/liturgy at the parish in an effort to reach out to the broader community.

PARISH PASTORAL PLAN

## Section B: Executive Summary (Continued)

### Element Review Sheet

**What signs of vibrancy (activities, participation, events, etc.) already exist within the parish that give life to the seven essential elements of parish life? (Appendix B-5)**

#### **Worship, Word, Community and Evangelization:**

**Restoration and Enhancement of the Church.** Fulfilling diocesan liturgical guidelines, we restored the Tabernacle to the Sanctuary and relocated the Baptismal Font into the nave. To minimize public access to the sacristy, we built a restroom in the narthex. A Capital Campaign raised the funds (Appendix C-9).

**Worship Resources** including the **Order of the Mass** appear in the parish bulletin every Sunday to facilitate awareness of the spirit and norms for the celebration of the Mass. This Advent, we introduced a new resource that combines a Missal and Hymnal. Novenas including St. Joseph, St. John Vianney and St. Jude among others are distributed as inserts through the weekly parish bulletin. (Appendix C-9)

Special liturgies include: **Anointing of the Sick**, **Corpus Christi Mass** and **Procession** where the Monstrance is processed around the church exterior in public view (Appendix A-29); concelebrated Mass on the **Feast of Our Lady Queen of Martyrs** (Appendix C-7); **Blessing of the Animals** on the Feast Day of St. Francis of Assisi; **Memorial Mass** in November in memory of parishioners who died in the past year. Over the past four years more than 200 couples and families have participated in the **World Marriage Day Mass and Renewal of Vows** and nearly twenty couples have shared a faith witness (Appendix A-31).

**Family Mass:** The Sunday Mass at 10:00 a.m. includes a Liturgy of the Word for young children directed by parent catechists. On average, nearly forty children attend regularly. (Appendix B-35)

**Adoration of the Blessed Sacrament** immediately follows the 12:05 Mass on Thursdays; and we host, **The Holy Hour** in the evening of the third Thursday of the month. This year, the clergy are collaborating with the school principal so that Adoration becomes an experience for our schoolchildren.

**Bible Studies, RCIA and Parish Retreat:** Bible Studies is well-attended and in existence for several years. This fall and winter, we have invited two university professors to conduct the program. RCIA was first introduced in 1987 (Appendix C-7), and is perceived among the core strengths of parish life (Appendix A-24). In 2006, the parish hosted a retreat given by the Passionists.

#### **Community, Service, Leadership, Stewardship and Evangelization:**

**Legion of Mary / Eucharistic Ministers:** Parish volunteers visit local hospitals, nursing homes, and the homebound to pray with patients and residents and to distribute Holy Communion. (Appendix B-35)

The **Food Drive**, **Christmas Fair** and **Christmas Concert** illustrate our efforts to reach the broader community. The **Thanksgiving Food Drive** and **Christmas Giving Tree** are organized by Social Action to collect food and gifts for distribution to the needy (Appendix B-35). The **Christmas Fair** is a fundraising event and draws volunteers across organizations as well as local holiday shoppers. The **Christmas Concert** is an annual event performed by the OLQM Choir that reaches beyond the parish family to minister the welcoming and warm presence of Christ through the joy of holiday music and song. (Appendix C-6)

**Golf and Tennis Classic:** The parish sponsors this annual event to raise funds for OLQM School. It brings together parishioners, school families, friends of the parish, and business sponsors to provide resources for the sustenance of the parish school. (Appendix C-9)

**Parish Expo, Stewardship Campaign and Open Parish Council Meetings:** The Parish Expo is a ministry fair where we recruit volunteers (Appendix A-15 to A-22). We have learned that the Expo, linked to a Stewardship campaign, can be very successful (Appendix A-36 to A-37). Open Parish Council Meetings provide an excellent forum for parish leadership to dialogue with parishioners (Appendix B-39 to B40).

PARISH PASTORAL PLAN

## Section C: Goals and Objectives Worksheets

### Goal # 1:

This goal is related to the Essential Elements of: **Community, Worship and Service**

### Statement of 3 Year Goal:

**To Become A Welcoming Community Serving The Needs Of The Faithful**

### Objectives for Goal

#### Statement of One Year Objective #1:

Establish a hospitality program/welcoming committee to actively initiate greeting people arriving for Mass, host refreshments after Sunday liturgies, and supervise "Get to Know You" activities at parish social events to foster a welcoming parish environment. This objective responds to suggestions contributed at the Parish Assembly (Appendix B-29, B-37). Activities will be shaped by the pilot hospitality program mentioned in Bishop DiMarzio's Pastoral Letter. The committee might also explore ways to make new parishioners aware of parish programs and activities.

**Deadline to complete Objective** 9/30/08 (*Not more than one year away*)

#### **Who is the individual responsible for ensuring that the objective is reached?**

*(This should not be a Parish Pastoral Council member)*

The individual(s) responsible for achieving this objective will be recruited by the pastor in consultation with the PPC from a group of parishioners assembled for a Ministry Gathering, Open PC Meeting and/or Parish Expo. They will be named in an Implementation Plan as an Addendum to the Pastoral Plan early in 2008.

#### **Who is the Parish Pastoral Council member who will act as a liaison between the PPC and the responsible individual for this objective?**

The PPC liaison(s) responsible for this objective will be named in the Implementation Plan.

#### **What persons or groups will be served by this objective?**

This objective intends to serve more than 86% of the faithful who regularly attend Sunday liturgies as registered/non-registered parishioner or visitor (Appendix A-13) as well as newly arrived parishioners, young families and those not presently active in parish life. The impact and perceived change will vary depending upon length of time in the parish. Based upon the Parish Survey (Appendix A-9) approximately 54% of parishioners have lived in the parish five years or more. This suggests that about half of the parishioners who regularly attend Sunday liturgies are likely to experience a major change favoring a more welcoming parish environment.

#### **How will progress toward completing the objective be evaluated?**

Close the gap between the 86% who identify OLQM as a principal place of worship and the 54% who are registered. Other measures will be outlined in the Implementation Plan.

#### **What are the anticipated costs for this objective?**

The budget for this objective will be outlined in the Implementation Plan.

PARISH PASTORAL PLAN

## Section C: Goals and Objectives (Continued)

### Goal # 1:

This goal is related to the Essential Elements of : **Community, Worship and Service**

### Statement of 3 Year Goal:

**To Become A Welcoming Community Serving The Needs Of The Faithful**

### Objectives for Goal

#### Statement of One Year Objective #2:

Create opportunities to welcome our youth and train a youth committee whose mission would be to broaden and enhance our present youth ministry and encourage greater youth participation in Sunday liturgies and volunteering to serve in pastoral care. This objective responds to suggestions contributed at the Parish Assembly (Appendix B-25, B-34) and is aligned with Bishop DiMarzio's key priority for ministry and service for our youth as outlined in his recent Pastoral Letter.

**Deadline to complete Objective 6/30/08** *(Not more than one year away)*

#### **Who is the individual responsible for ensuring that the objective is reached?**

*(This should not be a Parish Pastoral Council member)*

The individual(s) responsible for achieving this objective will be recruited by the pastor in consultation with the Youth Minister from a group of parish youth assembled for Youth Club. They will be named in an Implementation Plan as an Addendum to the Pastoral Plan early in 2008.

#### **Who is the Parish Pastoral Council member who will act as a liaison between the PPC and the responsible individual for this objective?**

Lauren Rearick, Youth Minister

#### **What persons or groups will be served by this objective?**

Based upon the Parish Survey (see Appendix A- 5), youth and young adults between the ages of 18 and 34 are under-represented and account for less than 6% of the attendance at Sunday liturgies. This objective would increase the visibility of our youth to the entire parish and provide a more meaningful parish experience for all especially pre-teens, teenagers, adolescents, as well as their parents and, potentially, friends from outside the parish.

#### **How will progress toward completing the objective be evaluated?**

Increased youth attendance at Mass and participation in parish service. Other measures will be outlined in the Implementation Plan.

#### **What are the anticipated costs for this objective?**

The anticipated budget for this objective will be outlined in a forthcoming Implementation Plan.

PARISH PASTORAL PLAN

## Section C: Goals and Objectives (Continued)

### Goal # 1:

This goal is related to the Essential Elements of: **Community, Worship and Service**

### Statement of 3 Year Goal:

**To Become A Welcoming Community Serving The Needs Of The Faithful**

### Objectives for Goal

#### Statement of One Year Objective #3:

Invite partnership with the cluster and diocese in scheduling and hosting periodic multilingual or bilingual Masses to welcome the diverse people living in our parish and region, as well as Masses targeted to specific groups (families, couples/renewal of vows, teens). This objective responds to suggestions contributed at the Parish Assembly (Appendix B-17) and is consistent with initiatives already underway in the parish, cluster and diocese that celebrate diversity, family, marriage, youth.

**Deadline to complete Objective** 9/30 /08 (*Not more than one year away*)

#### **Who is the individual responsible for ensuring that the objective is reached?**

*(This should not be a Parish Pastoral Council member)*

The individual(s) responsible for achieving this objective will differ depending upon the target group and will be recruited by the pastor in consultation with a special liturgy planning team from parishioners assembled for a Ministry Gathering and/or other parish event(s). They will be named in an Implementation Plan as an Addendum to the Pastoral Plan early in 2008.

#### **Who is the Parish Pastoral Council member who will act as a liaison between the PPC and the responsible individual for this objective?**

The PPC liaison(s) responsible for this objective will be named in the Implementation Plan.

#### **What persons or groups will be served by this objective?**

Immigrants, new parishioners, young people, families of all kinds. Virtually every demographic group in the parish. The parish as a whole will come to appreciate the value and richness in cultural diversity and the unity of expression in celebrating One Body in Christ. Based upon the Parish Survey (Appendix A – 6), the combined total of parishioners of Asian, Hispanic, and Pacific Islander descent exceeds 40%. The specific ethnic, cultural and/or demographic groups within the parish community and region targeted for special liturgies will experience a greater sense of belonging and a more meaningful parish experience. Clergy and lay leadership will benefit and learn about planning multicultural liturgies through collaboration with the cluster and diocese.

#### **How will progress toward completing the objective be evaluated?**

A special liturgy planning team will be established to seek opportunities for these liturgies, schedule them, promote them and carry them out.

#### **What are the anticipated costs for this objective?**

The anticipated budget for this objective will be outlined in the Implementation Plan.

PARISH PASTORAL PLAN

## Section C: Goals and Objectives (Continued)

### Goal # 1:

This goal is related to the Essential Element of: **Community, Worship and Service**

### Statement of 3 Year Goal:

**To Become A Welcoming Community Serving The Needs Of The Faithful**

### Objectives for Goal

#### Statement of One Year Objective #4

Expand and refine the parish website to offer a “Welcome Page” and “Online Parish Registration” functionality along with ways to invite new parishioners to request/schedule follow-up contact regarding prayer requests or support (i.e. spiritual counseling, bereavement). This objective responds to suggestions contributed at the Parish Assembly (Appendix B-25, B-26) and consistent with the pastoral plan for communication developed by Father Kieran Harrington as outlined in Bishop DiMarzio’s recent Pastoral Letter under Part 1, article D, *New Agents for the New Evangelization.*”

**Deadline to complete Objective 7/ 31/ 08** (*Not more than one year away*)

**Who is the individual responsible for ensuring that the objective is reached?**

*(This should not be a Parish Pastoral Council member)*

The individual(s) responsible for achieving this objective will be recruited by the pastor in consultation with the chairperson for parish communications and stewardship committee. They will be named in an Implementation Plan as an Addendum to the Pastoral Plan early in 2008

**Who is the Parish Pastoral Council member who will act as a liaison between the PPC and the responsible individual for this objective?**

Manny Lima, Chair, Communications

**What persons or groups will be served by this objective?**

Any parishioner with access to a computer seeking information about the parish or our faith; particularly young people.

**How will progress toward completing the objective be evaluated?**

A web designer engaged by the parish will have to implement this objective and report on its feasibility and anticipated costs.

**What are the anticipated costs for this objective?**

The anticipated budget for this objective will be outlined in the Implementation Plan.

PARISH PASTORAL PLAN

## Section C: Goals and Objectives (Continued)

### Goal # 2

This goal is related to the Essential Elements of :Worship, Word, Community, Service

#### Statement of 3 Year Goal:

**To Build A Formational Community Centered On The Holy Eucharist and God's Word**

#### Objectives for Goal

##### Statement of One Year Objective #1

Examine ways to expand the Liturgy of the Word, Religious Education and Bible Studies to include faith formation, enrichment and opportunities for the catechesis of all parishioners. This objective responds to suggestions contributed at the Parish Assembly (Appendix B-23, B-29) and consistent with the key priority outlined in Bishop DiMarzio's recent Pastoral Letter under Part II, 'Ongoing Support and Revitalization of Parishes, Schools and Programs of Faith Formation'. The objective intends to expand and strengthen current parish faith formation programs including but not limited to Bible Studies and Children's Liturgy of the Word/Family Mass among others.

**Deadline to complete Objective 10/30/08** (*Not more than one year away*)

**Who is the individual responsible for ensuring that the objective is reached?**

*(This should not be a Parish Pastoral Council member)*

The individual(s) responsible for achieving this objective will be recruited by the pastor in consultation with the clergy, director of Religious Education, school principal and PPC. They will be named in an Implementation Plan as an Addendum to the Pastoral Plan early in 2008.

**Who is the Parish Pastoral Council member who will act as a liaison between the PPC and the responsible individual for this objective?**

The PPC liaison(s) responsible for this objective will be named in the Implementation Plan.

**What persons or groups will be served by this objective?**

This objective intends to serve more than 86% of the faithful who regularly attend Sunday liturgies and thereby experience the Liturgy of the Word (Appendix A-13), a combined group of 600+ children (and potentially their parents) who are enrolled in OLQM School and Religious Education programs, as well as up to 45 adults who attend Bible Studies.

**How will progress toward completing the objective be evaluated?**

The pastor in consultation with the clergy, school principal and director of Religious Education will determine measures to be outlined in the Implementation Plan.

**What are the anticipated costs for this objective?**

The anticipated budget and resources needed to implement this objective will be outlined in the Implementation Plan.

PARISH PASTORAL PLAN

## Section C: Goals and Objectives (Continued)

### Goal # 2

This goal is related to the Essential Elements of : **Worship, Word, Community, Service**

#### Statement of 3 Year Goal:

**To Build A Formational Community Centered On The Holy Eucharist and God's Word**

#### Objectives for Goal

##### Statement of One Year Objective #2

Recruit and train lay-led parish teams charged with sacramental preparation (i.e., baptisms, weddings), youth faith formation, adult faith enrichment and marriage enrichment and support. This objective responds to suggestions contributed at the Parish Assembly (Appendix B-35, B-37) and consistent with the 'qualities of parish life' outlined in Bishop DiMarzio's recent Pastoral Letter under Part I, *'Revitalization of Parish Life'* where the Bishop reminds us about the role of the family. The objective intends to expand sacramental preparation programs and adult faith enrichment by recruiting and training parents, youth and adults as catechists in the domestic setting but also to assist in Baptism preparation, RCIA, Pre-Cana, Marriage Enrichment among other programs already underway in the parish and throughout the diocese.

**Deadline to complete Objective** 7/ 31/08 *(Not more than one year away)*

#### **Who is the individual responsible for ensuring that the objective is reached?**

*(This should not be a Parish Pastoral Council member)*

The individual(s) responsible for achieving this objective will be recruited by the pastor in consultation with the clergy, director of Religious Education, Youth Minister, Pastoral Care coordinator and PPC among others. They will be named in an Implementation Plan as an Addendum to the Pastoral Plan early in 2008.

#### **Who is the Parish Pastoral Council member who will act as a liaison between the PPC and the responsible individual for this objective?**

The PPC liaison(s) responsible for this objective will be named in the Implementation Plan.

#### **What persons or groups will be served by this objective?**

Families, new parishioners, couples preparing for marriage, married couples. Over a 2 year period, OLQM baptized more than 200 infants and adults (Appendix B-10). Recognizing that 43% of the parish population is married couples (Appendix B-9), OLQM is among the few parishes in the diocese that hosts a World Marriage Day Mass where couples are invited to renew their vows annually.

#### **How will progress toward completing the objective be evaluated?**

Measures will be outlined in the Implementation Plan.

#### **What are the anticipated costs for this objective?**

Budget and resources will be defined in the Implementation Plan.

PARISH PASTORAL PLAN

## Section C: Goals and Objectives (Continued)

### Goal # 2

This goal is related to the Essential Elements of : **Worship, Word, Community, Service**

#### Statement of 3 Year Goal:

**To Build A Formational Community Centered On The Holy Eucharist and God's Word**

#### Objectives for Goal

##### Statement of One Year Objective #3

Determine the feasibility of expanding financial support for Catholic education through an OLQM School Alumni program. This objective responds to suggestions contributed at the Parish Assembly (Appendix B-26, B-36) and aligns with the "Revitalization of Catholic Education" highlighted in Bishop DiMarzio's Pastoral Letter where he instructs, "*The school community should pursue a number of tasks as part of its efforts to strengthen its Catholic identity. They should work collaboratively with parishes (and) identify ways to involve (the parish in) financial support of the Catholic school.*" Further, this objective speaks to building a parish community and culture that engages OLQM school alumni (many of whom continue to reside in the parish) in the financial and strategic planning necessary to enhance the school and parish as a whole.

##### **Deadline to complete Objective 9/30/08** *(Not more than one year away)*

In September 2008, OLQM School will celebrate 80 years of Catholic education (Appendix C-3)

##### **Who is the individual responsible for ensuring that the objective is reached?**

*(This should not be a Parish Pastoral Council member)*

The individual(s) responsible for achieving this objective will be recruited by the pastor in consultation with the school principal and school representative. They will be named in an Implementation Plan as an Addendum to the Pastoral Plan early in 2008.

##### **Who is the Parish Pastoral Council member who will act as a liaison between the PPC and the responsible individual for this objective?**

Anne Zuschlag, School Principal and Jim McCarthy, School Representative

##### **What persons or groups will be served by this objective?**

OLQM School has graduated more than 4,500 students since opening day in 1928 of which an estimated 15% or more still reside in the parish. Fostering development of an alumni community provides the opportunity for generating sizeable financial support to create scholarships that would help to keep Catholic education affordable for the benefit of the students as well as the parish.

##### **How will progress toward completing the objective be evaluated?**

Measures will be outlined in the Implementation Plan.

##### **What are the anticipated costs for this objective?**

Budget and resources will be defined in the Implementation Plan.

PARISH PASTORAL PLAN

## Section C: Goals and Objectives (Continued)

### Goal # 2

This goal is related to the Essential Elements of : **Worship, Word, Community, Service**

#### **Statement of 3 Year Goal:**

**To Build A Formational Community Centered On The Holy Eucharist and God's Word**

#### **Objectives for Goal**

##### **Statement of One Year Objective #4**

Update the parish website with catechetical information, homilies and more relevant content about the Catholic faith, involvement in Christian service, and examine ways to make it family-friendly and particularly appealing to the young. This objective responds to suggestions contributed at the Parish Assembly (Appendix B-25, B-26) and consistent with the pastoral plan for communication developed by Father Kieran Harrington as outlined in Bishop DiMarzio's recent Pastoral Letter under Part 1, article D, *'New Agents for the New Evangelization.'*

**Deadline to complete Objective 7/ 31/ 08** *(Not more than one year away)*

**Who is the individual responsible for ensuring that the objective is reached?**

*(This should not be a Parish Pastoral Council member)*

The individual(s) responsible for achieving this objective will be recruited by the pastor in consultation with the chairperson for parish communications, director of Religious Education, Youth Minister and Social Action. They will be named in an Implementation Plan as an Addendum to the Pastoral Plan early in 2008

**Who is the Parish Pastoral Council member who will act as a liaison between the PPC and the responsible individual for this objective?**

Manny Lima, Chair, Communications

**What persons or groups will be served by this objective?**

Any parishioner with access to a computer seeking information about the parish or our faith; particularly young people.

**How will progress toward completing the objective be evaluated?**

Measures will be outlined in the Implementation Plan.

**What are the anticipated costs for this objective?**

Budget and resources will be defined in the Implementation Plan.

PARISH PASTORAL PLAN

## Section C: Goals and Objectives (Continued)

### Goal # 3

This goal is related to the Essential Elements of : **Community, Service, Leadership, Stewardship, Evangelization**

#### Statement of 3 Year Goal:

**To Be A Gifted Community Centered On The Mission To Bring Christ To The World**

#### Objectives for Goal

##### **Statement of One Year Objective #1 :**

Actively partner with our cluster and diocese in supporting vocations to the priesthood and religious life; and examine ways to support and affirm our clergy. This objective responds to suggestions contributed at the Parish Assembly (Appendix B-15, B-23, B-33, B-34, B-37) and the Bishop's request that each parish establish a parish vocation committee outlined as a key priority in his recent Pastoral Letter. This objective speaks to the essential elements of Leadership and Stewardship.

##### **Deadline to complete Objective 6/30 /08 (Not more than one year away)**

The timetable responds to the Bishop's request that each parish establish a parish vocation committee by June 2008.

##### **Who is the individual responsible for ensuring that the objective is reached?**

*(This should not be a Parish Pastoral Council member)*

The individual(s) responsible for achieving this objective will be recruited by the pastor in consultation with the bishop, clergy and PPC. They will be named in an Implementation Plan as an Addendum to the Pastoral Plan early in 2008.

##### **Who is the Parish Pastoral Council member who will act as a liaison between the PPC and the responsible individual for this objective?**

The PPC liaison(s) responsible for this objective will be named in the Implementation Plan.

##### **What persons or groups will be served by this objective?**

The diocesan community beyond our parish family.

##### **How will progress toward completing the objective be evaluated?**

The parish vocation committee will establish measures and report to the parish council and pastor regularly progress.

##### **What are the anticipated costs for this objective?**

Budget and resources will be defined in the Implementation Plan

PARISH PASTORAL PLAN

## Section C: Goals and Objectives (Continued)

### Goal # 3

This goal is related to the Essential Elements of : **Community, Service, Leadership, Stewardship, Evangelization**

#### Statement of 3 Year Goal:

**To Be A Gifted Community Centered On The Mission To Bring Christ To The World**

#### Objectives for Goal

##### Statement of One Year Objective #2

Expand recruiting and lay leadership development efforts (lectors, Extraordinary Ministers of Holy Communion, Ministers of Hospitality, catechists, choir) and provide opportunities for prayer, reflection and faith sharing during Advent and Lent. This objective responds to suggestions contributed at the Parish Assembly (Appendix B-30, B-33, B-35, B-38) and the Bishop's instruction that, "*pastoral leadership in parish life should encourage collaboration among clergy, religious, and lay men and women. Lay leaders should receive appropriate education and formation,*" in Part I of his recent Pastoral Letter. This objective speaks to the essential elements of Leadership and Stewardship.

**Deadline to complete Objective 11/30/08***(Not more than one year away)*

#### **Who is the individual responsible for ensuring that the objective is reached?**

*(This should not be a Parish Pastoral Council member)*

The individual(s) responsible for achieving this objective will be recruited by the pastor in consultation with the Stewardship Committee, PPC and respective heads of ministry in the parish. They will be named in an Implementation Plan as an Addendum to the Pastoral Plan early in 2008.

#### **Who is the Parish Pastoral Council member who will act as a liaison between the PPC and the responsible individual for this objective?**

The PPC liaison(s) responsible for this objective will be named in the Implementation Plan.

#### **What persons or groups will be served by this objective?**

The entire parish.

#### **How will progress toward completing the objective be evaluated?**

Measures will be outlined in the Implementation Plan.

#### **What are the anticipated costs for this objective?**

Budget and resources will be defined in the Implementation Plan.

PARISH PASTORAL PLAN

## Section C: Goals and Objectives (Continued)

### Goal # 3

This goal is related to the Essential Elements of: **Community, Service, Leadership, Stewardship, Evangelization**

#### Statement of 3 Year Goal:

**To Be A Gifted Community Centered On The Mission To Bring Christ To The World**

#### Objectives for Goal

##### Statement of One Year Objective #3

Explore the feasibility/interest for a program (such as “Landings”) devoted to welcoming back inactive or lapsed Catholics. This objective responds to suggestions contributed at the Parish Assembly (Appendix B-23, B-24, B-30) and consistent with Bishop’s recent Pastoral Letter addressing multiple issues on the New Evangelization.

**Deadline to complete Objective 11/30/08** (*Not more than one year away*)

**Who is the individual responsible for ensuring that the objective is reached?**

*(This should not be a Parish Pastoral Council member)*

The individual(s) responsible for achieving this objective will be recruited by the pastor in consultation with the Pastoral Care Coordinator and yet to be named head of the Hospitality Program and Welcoming Committee. They will be named in an Implementation Plan as an Addendum to the Pastoral Plan early in 2008.

**Who is the Parish Pastoral Council member who will act as a liaison between the PPC and the responsible individual for this objective?**

Dennis Portelli, Pastoral Care Coordinator

**What persons or groups will be served by this objective?**

Inactive or lapsed Catholics

**How will progress toward completing the objective be evaluated?**

Measures will be outlined in the Implementation Plan.

**What are the anticipated costs for this objective?**

Budget and resources will be defined in the Implementation Plan

PARISH PASTORAL PLAN

## Section C: Goals and Objectives (Continued)

### Goal # 3

This goal is related to the Essential Elements of : **Community, Service, Leadership, Stewardship, Evangelization**

#### Statement of 3 Year Goal:

**To Be A Gifted Community Centered On The Mission To Bring Christ To The World**

#### Objectives for Goal

##### Statement of One Year Objective #4

Establish an annual inter-faith event/liturgy at the parish in an effort to reach out to the broader community. This objective responds to suggestions contributed at the Parish Assembly (B-35) and the essential element: Evangelization.

**Deadline to complete Objective 11/30/08** (*Not more than one year away*)

**Who is the individual responsible for ensuring that the objective is reached?**

*(This should not be a Parish Pastoral Council member)*

The individual(s) responsible for achieving this objective will be recruited by the pastor in consultation with a special liturgy planning team from parishioners assembled for a Ministry Gathering and/or other parish event(s). They will be named in an Implementation Plan as an Addendum to the Pastoral Plan early in 2008.

**Who is the Parish Pastoral Council member who will act as a liaison between the PPC and the responsible individual for this objective?**

The PPC liaison(s) responsible for this objective will be named in the Implementation Plan.

**What persons or groups will be served by this objective?**

Families and households comprised of mixed faiths. Faith-based communities beyond our parish family.

**How will progress toward completing the objective be evaluated?**

A special liturgy planning team will be established to outline measures in the Implementation Plan.

**What are the anticipated costs for this objective?**

The anticipated budget for this objective will be outlined in the Implementation Plan.

PARISH PASTORAL PLAN

## Section D: Final Review and Signature Sheet

The pastor, clergy, voting and non-voting members of the Parish Pastoral Council, and Trustees have reviewed each Goal and Element to ensure that each Essential Element of Parish Life is addressed.

<b>Essential Element of Parish Life</b>	<b>Goal Worksheet completed</b>	<b>Element Review Sheet completed</b>
<b>Worship</b>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Word</b>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Community</b>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Service</b>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Leadership</b>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Stewardship</b>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Evangelization</b>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

PARISH PASTORAL PLAN

# Section D: Final Review and Signature Sheet

Signatures of the Pastor, Clergy, Voting, Non-Voting Pastoral Council Members and Trustees of Our Lady Queen of Martyrs, Forest Hills, New York *(listed alphabetically by last name)*

Roger Aguinaldo  
*Trustee* \_\_\_\_\_

Richard Allen  
*Chair Youth Committee* \_\_\_\_\_

Joseph Cardenas  
*Chair Parish Community/Pastoral Planning Committee* \_\_\_\_\_

David Close  
*Director of Music* \_\_\_\_\_

Fr. Jan Czudek  
*In Residence* \_\_\_\_\_

Denise De Maria  
*Chair Family Life* \_\_\_\_\_

Robert Formica  
*Trustee* \_\_\_\_\_

Msgr. Joseph A. Funaro  
*Pastor* \_\_\_\_\_

Peg Galvin  
*Leisure Club President* \_\_\_\_\_

Pat Gmerek  
*Chair Social Action* \_\_\_\_\_

John Gregory  
*Coordinator, Ministers of Hospitality* \_\_\_\_\_

Greg Kandra  
*Deacon* \_\_\_\_\_

David Lee  
*Chair, Stewardship Committee* \_\_\_\_\_

Manny Lima  
*Corresponding Secretary/ Chair Communications* \_\_\_\_\_

James McCarthy  
*Chair School Representation* \_\_\_\_\_

James Mulvey  
*President* \_\_\_\_\_

Fr. Simon Nwachukwu  
*Parochial Vicar, Scripture* \_\_\_\_\_

Fr. Francis Passenant  
*Parochial Vicar, Liturgy* \_\_\_\_\_

Dennis Portelli  
*Pastoral Care Coordinator* \_\_\_\_\_

Lauren Rearick  
*Youth Minister* \_\_\_\_\_

Mark Scapp  
*Chair Finance Committee* \_\_\_\_\_

Joanne Warner  
*Director, Religious Education* \_\_\_\_\_

Linda Weber  
*Recording Secretary* \_\_\_\_\_

Anne Zuschlag  
*School Principal* \_\_\_\_\_